

Terms of Reference

Duty Station: RCC West and Central Africa, Lomé, Togo

Job Title: Adaptation Regional Specialist (Consultant) to support the implementation of the adaptation workplan of the RCC West and Central Africa

Mode of engagement: Part-time (10- 15 working days per month)

1. Background

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The UNFCCC secretariat supports the Convention, the Kyoto Protocol and the Paris Agreement through a range of activities, including substantive and organizational support to meetings of the Parties.

The Adaptation division of the UNFCCC secretariat supports the intergovernmental process. This process includes activities relating to national adaptation plans (NAPs), national adaptation programs of action (NAPAs), the Nairobi work programme (NWP), the work programme on loss and damage, the work of the Adaptation Committee, the work programme of the Least Developed Countries Expert Group (LEG), the work on Local Communities and Indigenous Peoples Platform (LCIPP), research and systematic observation under the Subsidiary Body for Scientific and Technological Advice (SBSTA), and support for the implementation of adaptation action under the Subsidiary Body for Implementation (SBI) and the Paris Agreement.

[The Regional Collaboration Centers \(RCCs\)](#) support national climate action through capacity-building, technical assistance, and strategic networking. Since the adoption of the Paris Agreement in December 2015, the RCCs have had the broader task of supporting the implementation of the Paris Agreement.

The UN Climate Change secretariat and its partner organizations operate six RCCs worldwide, of which RCC West and Central Africa facilitates the acceleration of climate action in 26 countries in the region. RCC West and Central Africa was established in 2013 by signing an MoU between UN Climate Change and the West African Development Bank (BOAD).

2. Purpose

Under the direct supervision of the Regional Lead of the RCC West and Central Africa (RCC WACA) and overall guidance of the substantive teams of the Adaptation Division, the Adaptation Regional Specialist will implement the activities under the Adaptation workstream of the RCC WACA work plan, including supporting countries in formulating and implementing national adaptation plans (NAPs). The Regional Adaptation Specialist will leverage the RCC's regional presence and network to advance the work on NAPs.

3. Outline of the Work

The incumbent will be responsible for the following tasks:



Support the strategic planning and implementation of regional adaptation priorities, including advancing support to countries on national adaptation plans.

- Develop a comprehensive database of regional adaptation partners and initiatives to facilitate stakeholder engagement on NAPs.
- Compile adaptation country profiles, including identifying gaps, needs, and support provided to inform regional priorities, strategic planning, and policy advice.
- Support the LEG&NAP Unit in compiling information on the progress on NAPs, as well as on obstacles, and challenges faced by the countries in making progress.
- Support the delivery of regional capacity-building support and outreach activities on the formulation and implementation of NAPs.
- Increase the visibility and ambition of adaptation efforts through proactive outreach, awareness-raising activities, and engagement platforms.

Perform any other job-related activity required to achieve the goals and objectives of the Adaptation division and/or secretariat

- Participate in cross-divisional projects, provide support in unforeseen areas of need, and adapt to evolving priorities within the scope of the Adaptation Division and the RCC's support of adaptation-related activities.

Timeframe

12 months (10- 15 working days per month), Part time

Duty station and places of travel

Remote

Requirements

- Advanced university degree in international relations, law, climate change, environmental or social sciences or related areas is required. Additional 2 years of experience in lieu of the advanced degree.
- At least 3 years of professional experience relevant to climate change adaptation, development assistance, sustainable development and associated international and national governance and regulatory systems.
- Demonstrable skills and competencies in stakeholder engagements on adaptation and resilience; transformations and loss and damage
- Familiarity with UNFCCC process and the landscape of adaptation support
- Very strong analytical and drafting skills as well as good planning and organizing skills.
- Fluency in English (both oral and written).
- Working proficiency in other UN languages is an asset.



RCC West and Central Africa
Collaboration for Climate Action

How to apply

Interested candidates who wish to undertake this work should submit their letter of motivation and CVs to RCCWACAfrica@unfccc.int copy to mkpeto@unfccc.int and mbagbohouna@unfccc.int. **The deadline for application is June 15, 2024.**